

Excellence in Governance

Governors play a valuable and transforming role within the schools they serve. The Oxford Diocesan Board of Education is wholly committed to providing the best possible training and support to enable them to fulfil their potential and achieve success for their schools.

The **Excellence in Governance** programme is designed to provide a comprehensive training package for the whole governing body across 13 modules. Being a governor within a church school today presents particular challenges which we seek to address including:

- How to be an effective governor within a school of distinctive Christian character
- Preparing for inspection - (SIAMS and Ofsted)
- Fulfilling statutory responsibilities, data analysis and much more
- Providing evidence of commitment to ongoing CPD within and for the full governing body
- Improved knowledge, understanding and delivery of effective governance
- The development of an enhanced skills base within each governing body

There are two routes to taking part in Excellence in Governance

Route 1 Sign up and pay in advance for the whole programme of training, which will enable up to three governors to attend each module at a significant discount on unit cost. Decide which members of your governing body will most benefit from each specific module depending on levels of experience, responsibility or school priority. Governing bodies can complete the 13 modules over 24 months, starting in September 2019, although the option to complete within 12 months and repeat is also available.

Route 2 While you cannot retrospectively subscribe, your Governing Body can also achieve Excellence in Governance accreditation if a member of the governing body has attended 10 modules in 24 months.

In both cases, to successfully complete the programme, it is expected that at least one member of your governing body will attend at least 10 different modules over the duration of the course in order to be awarded Excellence in Governance

The Excellence in Governance programme will be repeated over a two-year cycle to allow governors to plan where the modules will fit best with their training and development needs. We have a number of training venues across the Diocese and aim to rotate the modules across all three counties in the two-year cycle. Following successful completion of the EiG training, governing bodies will be

Terms and conditions

Excellence in Governance in advance: three delegates per module. No limit to modules accessed over two years

SLA Schools: £800 + VAT

Non SLA Schools £1050 + VAT Minimum of ten modules attended over the two year cycle to be awarded Excellence in Governance. Ref: EiG Route 1.

Excellence in Governance (cumulative):

SLA Schools: £80 + VAT for one delegate per event, two delegates £130, three delegates £170

Non SLA Schools £100 + VAT per delegate, two delegates £160, three delegates £230. Minimum of ten modules attended over the two year cycle to be awarded Excellence in Governance.

Contact

To confirm your governing body's intention to be part of the Excellence in Governance programme, please complete the enclosed booking form which can also be found on the ODBE website. www.oxford.anglican.org/schools/governance/governortraining/ along with full details of the Excellence in Governance programme. If you have any queries please email training@oxford.anglican.org or call the Training team 01865 208272.



EXCELLENCE
in
GOVERNANCE

2019 -2020

A modular training
programme for all
governors:

Supporting transformation and
strategic leadership of church
schools

Cohort 4 Year-2

Cohort 5 Year-1

Trustees & Governors of all schools

Module	Outline	Dates	Venue	Leader
Becoming an Effective Governor	This module will develop an understanding of the key roles and responsibilities of governors in a church school and how to fulfil these expectations in all aspects of school life. We will refer to what is meant by upholding the distinctive Christian foundation and relate this to the statutory frameworks of both SIAMS and Ofsted. This module is suitable for both new and experienced governors. It is highly recommended that all new governors complete this training as part of their induction process.	22 October 2019 7-9.15pm	St Bartholomew's School Andover Road Newbury RG14 6JP	Ruth Bennie/ Marion Standing
		12 February 2020 7-9.15pm	Didcot Civic Hall Britwell Road Didcot OX11 7JN	
		23 June 2020 7-9.15pm	Aylesbury Canal Society Circus Field Basin Stocklake Aylesbury HP20 1AP	
Headteacher Appraisal	Schools need to undertake the appraisal of their headteacher to ensure that improvements to the outcomes for all the children and young people in the school continue. Alongside this, headteacher appraisal is a vital tool in prioritising your duty of care to your headteacher's wellbeing. This module will help you to understand how to undertake this key task and how the ODBE can support you through the process. It will identify the key features of the process and the differing roles of appointed governors, headteacher and adviser.	19 September 2019 7-9.15pm	CIM Moor Hall Cookham SL6 9QH	Frances Bartlett/ Chris Price-Smith
		2 June 2020 7-9.15pm	Didcot Civic Hall Britwell Road Didcot OX11 7JN	
The Role of the Governing Body in an Ofsted Inspection	Governors come under scrutiny during an Ofsted inspection of their school and are evaluated against leadership and management. This module will give you an overview of the current Inspection Framework, its implications for schools, leaders and managers, and what your school needs of you. This is an excellent opportunity to discuss and consider the evidence used by inspection teams and to ask questions of current inspectors who will be running the course.	24 September 2019 7-9.15pm	Aylesbury Canal Society Circus Field Basin Stocklake Aylesbury HP20 1AP	Jackie Cousins/ Karen Metcalfe
		22 June 2020 7-9.15pm	CIM Moor Hall Cookham SL6 9QH	
RE & Collective Worship	This module gives governors the opportunity to consider their roles and responsibilities with regard to RE and Collective Worship. Through a range of activities and presentations participants explore issues of curriculum, legal requirements, monitoring and evaluating RE and Collective Worship. Best practice for governors will be discussed and support offered including reference to the new SIAMS schedule.	5 December 2019 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	Anne Andrews/ Robin Sharples
		5 May 2020 7-9.15pm	St James Centre Oxford Road Gerrards Cross SL9 7DJ	
Head Teacher Recruitment & Succession Planning	This module will equip governors to manage the headteacher recruitment process from start to finish, including a timetable for action and resources you can use. Also covered will be advice on succession planning and governors' duty of care for headteachers. This module is not only for those who are currently recruiting but also for those who wish to be forward thinking.	28 November 2019 7-9.15pm	St James Centre Oxford Road Gerrards Cross SL9 7DJ	Chris Price-Smith/ Marion Standing
		21 April 2020 7-9.15pm	CIM Moor Hall Cookham SL6 9QH	
The Role of the Clerk	<i>Two separate sessions</i> consider the essential role of the clerk supporting within a governing body. <i>Session one</i> will look at the key skills, knowledge and competencies needed to be an effective and informed clerk. This training is suitable for new clerks or those who would like to refresh their knowledge. <i>Session two</i> will look more specifically at the clerking of panels and is suitable for new and experienced clerks.	9 January 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	Ruth Lockwood /Ruth Bennie
		15 June 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	

Module	Outline	Dates	Venue	Leader
SIAMS: The Process & Preparation	This course will cover everything that governors need to know about the new SIAMS schedule. We will look at the inspection process including timings, self-evaluation, the process before and on the day, plus the report format. Delegates will gain a clear picture of what is expected of governors and how to best support the school through what is a very rewarding process.	9 October 2019 7-9.15pm	St James Centre Oxford Road, Gerrards Cross, SL9 7DJ	Allyson Taylor/ Toby Long
		25 February 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	
Good to Outstanding Governance	This module looks beyond the Ofsted criteria for outstanding governance and challenges governors to explore what this means in practice, in their distinctive context. We explore the components of the work of highly successful governing bodies and the practical steps along the journey to enabling this for your own school. This module gives time for discussion and planning enabling governors' to work to an 'outstanding' level.	3 December 2019 7-9.15pm	Aylesbury Canal Society Circus Field Basin Stocklake Aylesbury HP20 1AP	Toby Long/ Frances Bartlett
		16 June 2020 7-9.15pm	St Bartholomew's School Andover Road Newbury RG14 6JP	
Meeting Statutory Requirements + Finance Matters	This module explores the governing body's responsibility for the conduct of the school and promoting high standards of educational achievement. We will consider a wide range of specific responsibilities which require the governing body to establish appropriate procedures and ways of working. Ensuring school finances are secure and how executive decisions can and should be made about finance are key to the success of any governing body. This module, led by a highly experienced manager of a team of school finance officers, will provide an overview of good practice in this crucial area.	27 February 2020 7-9.15pm	Shaw House Church Road Newbury RG14 2DR	Gordon Joyner/ Madhu Richards
		11 June 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	
Being a Chair of Governors	This module focuses on supporting new and aspiring chair of governors in the many tasks and skills required in leading a governing body in a church school. Utilising the Diocesan's 'Right Programme', attendees will hear about statutory requirements and consider key insights into how to lead a governing body successfully ensuring excellent challenge and support. Suitable for new or aspiring chairs and vice chairs of boards or committees.	12 March 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	Ruth Bennie/ Marion Standing
Managing and Understanding Data	A clear understanding of performance data and skill in interpreting and challenging is crucial for governors. This module will focus on key aspects of how to extract the most from the 'data' and how to construct the matching narrative.	19 November 2019 7-9.15pm	Didcot Civic Hall Britwell Road Didcot OX11 7JN	Jackie Cousins/ Karen Metcalfe
		17 March 2020 7-9.15pm	CIM Moor Hall Cookham SL6 9QH	
Church Schools in Modern Britain	This session will help you discover the principles on which your school was originally founded and how in today's modern Britain, with all its rich diversity and challenge, Church of England schools still have a crucial role in holding to their original vocation, providing an excellent education for children of all faiths and of none, working alongside church and parish in a principle of service.	12 May 2020 7-9.15pm	Church House Oxford Langford Locks Kidlington Oxford OX5 1GF	Toby Long/ Charlie Kerr
Safeguarding	Safeguarding continues to be a vital part of your school's provision for its pupils and is also the target for increased scrutiny through Ofsted inspection regimes. This module will guide you through the latest inspection practice in this area using the Inspection Handbook and guidance coupled to the materials and training given recently to inspectors.	12 November 2019 7-9.15pm	Aylesbury Canal Society Circus Field Basin Stocklake Aylesbury HP20 1AP	Jackie Cousins/ Robin Sharples
		5 March 2020 7-9.15pm	Didcot Civic Hall Britwell Road Didcot OX11 7JN	